

BROMSGROVE DISTRICT COUNCIL

ANNUAL COUNCIL

15th MAY 2007

APPOINTMENT OF COMMITTEES

Responsible Portfolio Holder	
Responsible Head of Service	Claire Felton

1. SUMMARY

- 1.1 To approve the appointment, composition and terms of reference of Committees of the Council and Responsibility for Functions.

2. RECOMMENDATIONS

- 2.1 That for the ensuing Municipal Year, the Committees set out in the table in Appendix 1 of the report be appointed and that the representation of the different political groups on the Council on those Committees be as set out in that table until the next Annual Meeting of the Council, or until the next review of political representation under Section 15 of the Local Government and Housing Act 1989, whichever is the earlier.
- 2.2 That Members consider the allocation of the unallocated seat on the Standards Committee.
- 2.3 That Members be appointed to the Committees in accordance with nominations to be made by the Party Group Leaders or Co-ordinators.
- 2.4 That the Responsibility for Functions Table as set out in Appendix 2 be approved and incorporated within the Council's Constitution.
- 2.5 That the terms of reference for Committees of the Council as set out in Appendix 3 be approved and incorporated within the Council's Constitution.

3. BACKGROUND

- 3.1 The Council is bound by law and/or its own Constitution to appoint the Boards and Committees set out in Appendix 1 and to agree the allocation of seats which are subject to the rules of political proportionality unless otherwise stated.

- 3.2 The proposed allocation of seats had been done on a strict mathematical basis. In the table set out in Appendix 1 the first figure in each column is the number of seats allocated to the group. The figures in brackets are the calculated allocation of seats i.e. total number of seats on the committee divided by the size of the group.
- 3.3 The Council also need to consider how to deal with the allocation of a place on the Standards Committee for a member who is not a member of the controlling group.
- 3.4 In addition, as part of the recent review of the Constitution, the table setting out the proposed Responsibility for Functions between the Council and the Cabinet and Council functions delegated to officers set out in Appendix 2 has been prepared for approval and will then be incorporated within the Constitution.
- 3.5 The proposed terms of reference of Council Committees set out in Appendix 3 have also been prepared for approval as part of the review of the Constitution and will then be incorporated within the Constitution.

4. FINANCIAL IMPLICATIONS

- 4.1 Not applicable

5. LEGAL IMPLICATIONS

- 5.1 Sections 15 -17 of the Local Government and Housing Act 1989 places a duty on Councils to allocate the seats on each of its committees in proportion to the size of the political groups on the Council.

6. CORPORATE OBJECTIVES

- 6.1 Effective governance is aligned to the Council’s Improvement objective.

7. RISK MANAGEMENT

- 7.1 There are no significant risks associated with this item.

8. CUSTOMER IMPLICATIONS

- 8.1 None.

9. OTHER IMPLICATIONS

Procurement Issues None
Personnel Implications None
Governance/Performance Management None

Community Safety including Section 17 of Crime and Disorder Act 1998 None
Policy None
Environmental None
Equalities and Diversity None

10. OTHERS CONSULTED ON THE REPORT

Portfolio Holder	No
Chief Executive	No
Corporate Director (Services)	No
Assistant Chief Executive	No
Head of Service	Yes
Head of Financial Services	No
Head of Legal & Democratic Services	Yes
Head of Organisational Development & HR	No
Corporate Procurement Team	No

11. APPENDICES

None

12. BACKGROUND PAPERS

None

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